



COMMUNITY SAFETY GRANTS

CRITERIA

COMMUNITY SAFETY

Thank you for your recent enquiry regarding a Community Safety Grant. Please find enclosed an application form. Once you have completed your application, you should return it, along with the requested supporting information, to the address at the end of this form. Receipt of your application will be acknowledged.

Provided no further information is required, your application will be assessed within four weeks of submission. Please note that Community Safety Grants over £2,000 your application will be assessed by the next available Housing and Environment Committee.

Please check the criteria below to ensure your organisation and/or project is eligible for grant aid from the Community Safety Grant Programme.

General Criteria

- Only non-profit organisations will be funded or where profit is made it must be reinvested in furtherance of the organisation's aims and objectives.
- Grant aid will only be considered for Bridgnorth District based projects and/or activities, which are significantly for the benefit of the residents of Bridgnorth District.
- Your organisation must be formally constituted and have a bank account. Copies of model constitutions are available on request.
- Your organisation's activities must complement Bridgnorth District Council's vision – 'We want Bridgnorth District to be a safe, sustainable, high quality rural district for people and communities.' Your application must also complement at least one of the Council's four themes of putting the customer first, improving the economy, supporting communities and promoting the environment. Your application will be assessed on how well your organisation/project contributes to meeting these themes.
- Applying for Community Safety Grants, your project will need to contribute to one or more of the following Bridgnorth district Community Safety Strategy priorities outline in Bridgnorth District Community Safety Strategy 2005 –2008. Your application will be assessed on how well your organisation/project contributes to meeting these priorities.
- Your organisation must be able to demonstrate equal opportunities in the delivery of your services, actively encouraging the widest possible membership within your terms of reference.

- Party political organisations or organisations connected with political aims are excluded.
- The Council will only fund religious organisations if they are able to demonstrate that the grant would not be used for religious activity.
- An organisation, which provides services to the community, and on occasion lobbies political parties, is not eligible.
- Your organisation must demonstrate attempts at fundraising, either through alternative grant sources or fundraising activities.
- Please read the specific criteria of your chosen grant carefully before deciding whether you are eligible to apply.

Community Safety Specific Grant Criteria

- All groups must demonstrate proper financial control. Groups should send accounts for the last two years, or if established less than two years ago, a copy of accounts since formation.
- Expenditure over £500 for single items requires two estimates to be produced.
- The Council would welcome, and may request, information concerning the effect of grant aid to the allocated organisation.
- Organisations can only apply for one grant per year from within the programme.
- Preference will be given to proposals that:
 - (a) Meet the Bridgnorth District Community Safety Strategy Priorities
 - (b) Can demonstrate funding from sources other than this grant scheme.
 - (c) Are self-sustaining into the future.
- Grants for work already completed will not be considered.
- All invoices, receipts and accounting records relating to the expenditure of the grant must be made available at any reasonable time for inspection or audit by the Council.
- Applicants awarded grant aid must acknowledge the assistance of Bridgnorth District Council.
- All applications must meet at least one of the priorities in the Bridgnorth District Community Safety Strategy

General Terms and Conditions

- All applications must include:
 - Constitution
 - Copy of most recent accounts
 - Copy of most recent bank statements for all accounts held

- Any grant aid awarded may only be used for the defined purpose specified in your application form, unless changed in agreement with the District Council

- Grant aid must be claimed within the time period stated in your award letter, unless changed in agreement with the District Council.

- Any organisation in receipt of grant aid must acknowledge the financial assistance of the Council in any promotional material.

- The Council reserves the right to make specific provisions on the use of particular grants.

- Claims for grants must be made by submitting forms which will be sent with the award letter should your applications be successful.

Once completed, please send your form to

Community Safety Team
Organisational Development
Bridgnorth District Council
Westgate, Bridgnorth WV16 5AA

For further information or to discuss your application in more detail please contact Community Safety Team on 01746 713100.

Alternatively e-mail your form or request for information to:

csp@bridgnorth-dc.gov.uk

Forms are available in Braille or large print and electronic format.